



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

No.CBSE/Rectt.Cell/1(1)/2018/10885-10984

Date: 29.06.2018
03.7

NOTIFICATION

Consequent upon the recommendations of Cadre Review Committee, approval of the Finance Committee of the Board vide item No. IX in its meeting held on 25.06.2018 and its ratification by the Governing Body in its meeting held on 28.06.2018 and subsequent approval of the Secretary(SE&L), MHRD, Controlling Authority of the Board, the following amendments has been incorporated in the **Administrative Cadre**:

- i) The seniority of Executive Assistant is en-cadred with Assistant for promotion to the post of Superintendent, hence, the 65 posts of Executive Assistant shall be merged with 182 posts of Assistant. The nomenclature shall be changed as Senior Assistant. The Recruitment Rule of Executive Assistant shall prevail in the direct recruitment of Senior Assistant. The method of recruitment for the post of Senior Assistant shall be 75% by Promotion and 25% on Direct recruitment basis.
- ii) The existing posts of Reception Officer and Section Officer (Vigilance) in Pay Level-7 (PB-2 of Rs.9300-34800 + GP of Rs.4600/-) shall be upgraded as Assistant Secretary in Pay Level-11 (PB-3 of Rs.15600-39100 + GP of Rs.6600/-) of administrative cadre to rationalized the pyramid of the cadre and shall be filled as per existing Recruitment Rules of Assistant Secretary of the Board.
- iii) The existing post of Assistant Secretary (Vigilance) shall be merged with Assistant Secretary of administrative cadre and shall be filled as per existing Recruitment Rules of Assistant Secretary of the Board. The existing AVO shall be promoted to the post of Assistant Secretary (Vigilance) and the post of Assistant Vigilance Officer (AVO) shall be shifted to Section Officer and merged in the administrative cadre.
- iv) The restructured the **Administrative Cadre** would be as under:-

Name of the posts with pay scale	No of existing posts	No. of revised Posts	Method of Recruitment	Residency Period (for promotion)
Joint Secretary Level-13 (PB-4 of Rs. 37400-67000 + GP of Rs.8700/-)	12	15	75% by promotion & 25% by deputation	Deputy Secretary with five years' service in the Pay Level 12 on regular basis.
Deputy Secretary Level-12 (PB-3 of Rs.15600-39100 + GP of Rs.7600)	20	24 (including the post of Dy. Secy. (F&A))	100 % by Promotion	Assistant Secretary with five years' service in the Pay Level 11 on regular basis.
Assistant Secretary Level-11 (PB-3 of Rs.15600-39100 + GP of Rs.6600)	56	68	75% by promotion & 25% by direct recruitment	Section Officer/ Section Officer (Legal) with five years' service in the Pay Level 7 on regular basis with confirmation in entry grade.

Contd.....

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Name of the posts with pay scale	No of existing posts	No. of revised Posts	Method of Recruitment	Residency Period (for promotion)
Section Officer Level-7 of 7 th CPC (PB-2 of Rs.9300-34800 + GP of Rs.4600)	128	129	100% by promotion	Superintendent/ Superintendent (Legal) with four years' service in the Pay Level 6 on regular basis with confirmation in entry grade.
Superintendent Level-6 of 7 th CPC (PB-2 of Rs.9300-34800 + GP of Rs.4200)	188	188	100% by promotion	Senior Assistant with four years' regular continuous service in the Level-4 with confirmation.
Senior Assistant Level-4 of 7 th CPC (PB-1 of Rs.5200-20200 + GP of Rs.2400)	247 (182 – Asstt. + 65 Ex. Asstt.)	216	75% by promotion & 25% by direct recruitment	Junior Assistant/ Assistant Record Keeper with four years regular continuous service in the Level-2 with confirmation.
Junior Assistant Level-2 of 7 th CPC (PB-1 of Rs.5200-20200 + GP of Rs.1900)	234	200	85% by direct recruitment 10% by selection and 5% by seniority-cum-fitness	As per Model RR of DoPT already adopted by the Board.

This issues with the approval of the Competent Authority.

Anurag Tripathi
(ANURAG TRIPATHI)
SECRETARY

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